

OFFSHORE ENERGY



**RAI AMSTERDAM CONVENTION CENTRE,
AMSTERDAM, THE NETHERLANDS**

**The EIC is proud to be organising and managing the
UK Group at Offshore Energy taking place from
10-11 October 2017.**



Offshore Energy is Europe's leading offshore energy event. It is unique in bringing together the oil & gas, offshore wind and marine energy industries. With the industry in transition, Offshore Energy offers offshore energy professionals the ideal meeting place to network, discuss and learn about the future of energy.

Full benefits of participation

- Prime location for the UK Group at the show; innovative UK-branded stand design to draw visitors to the Group; your own specially designed and furnished stand within the UK Group; the use of a private Group refreshment area and networking opportunities
- Promotion of the Group through various publications/press releases; entry for each exhibitor in the Guide to UK Brochure
- Experienced organisation - dedicated project manager to assist prior to and onsite at the show; appointed expert freight partner and stand designer

In partnership with:



**Department for
International Trade**

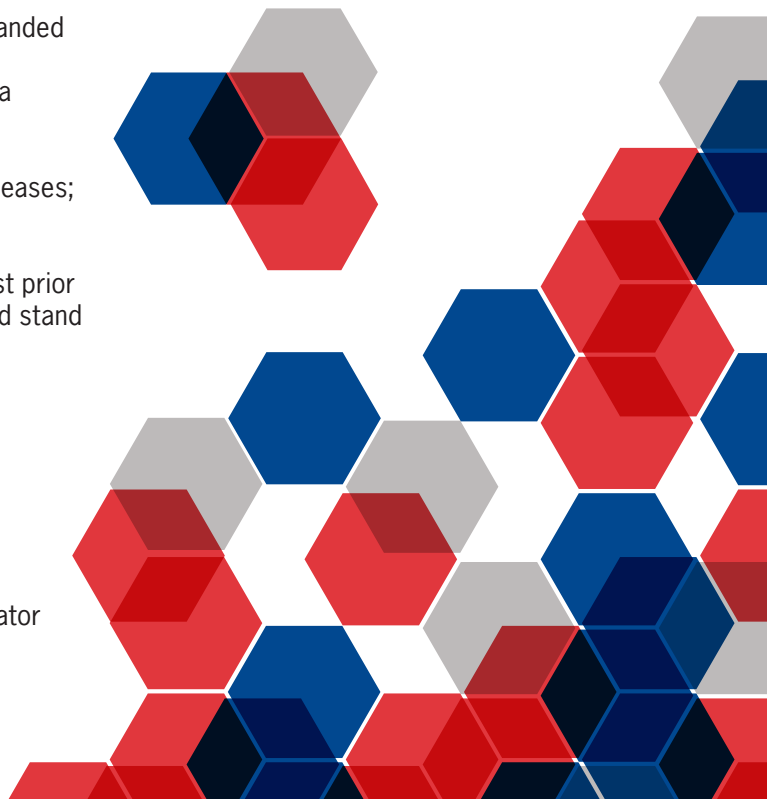
For further information
and to apply, contact:

Fern Canning, Overseas Events Co-ordinator
fern.canning@the-eic.com
+44 (0) 20 7091 8617

12,000+ estimated
visitors

650+ exhibitors

26,000 sqm
exhibition
space



Breakdown of participation costs

There are various cost elements involved (all excluding VAT), as detailed below:

SPACE

The cost of space is **£255/sqm.**

FACILITIES CHARGE INCL. SHELL SCHEME

In addition to walls, carpeting and company/UK identification the shell scheme package will also provide power, lighting, display aids and furniture.

Facilities include stand cleaning, a UK Group refreshment area, a UK Group brochure, public relations, project management, organiser's costs, UK Group branding, hanging banners and lounge consumables.

The above will be charged at a rate of **£255/sqm.**

"FREE-BUILD" OPTION

There is no free-build option available at this exhibition.

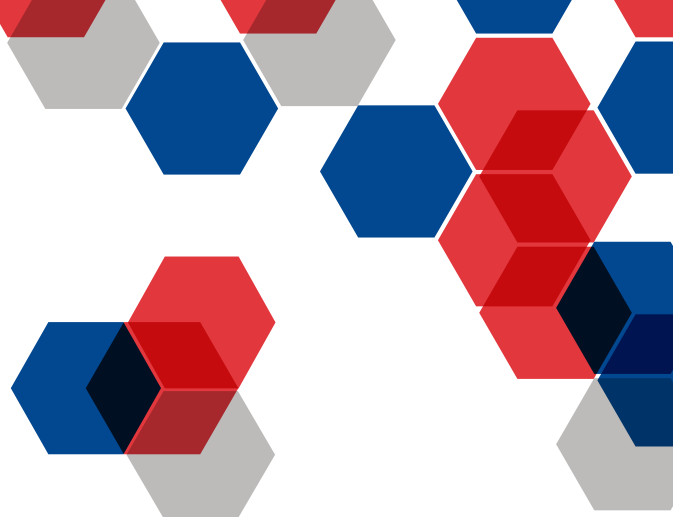
MANAGEMENT FEE

The EIC management fee for work undertaken in organising, administering and supporting the UK Group is:

Members of EIC – £725
Non-members of EIC – £975

CORNER FEE

There will be a £200 charge for each corner location.



COMPULSORY REGISTRATION FEE

There will be a **£45** compulsory charge per exhibitor from the organisers that the EIC must pay on your behalf.

SUB-EXHIBITORS' FEE

If you intend to have sub-exhibitors on your stand at Offshore Energy, a supplemental management fee of £150 per sub-exhibitor is applicable.

The provision of space, arrangements for design and construction of stands and the administration and co-ordination of the UK group are referred to in EIC's Terms and Conditions as the 'Services'.

BREAKDOWN OF SHELL SCHEME COSTS (EX VAT)

Stand size	9m ²	12m ²	15m ²
Costs			
Space @ £255/sqm	£2,295	£3,060	£3,825
Facilities Fee @ £255/sqm	£2,295	£3,060	£3,825
Management Fee @ £725 ⁱ	£725	£725	£725
Compulsory Registration Fee @£45	£45	£45	£45
Participation cost ⁽ⁱⁱⁱ⁾	£5,360	£6,890	£8,420

(i) add £250 for a non-member; (ii) add £150 for each sub-exhibitor and £200 for each corner Note: other stand sizes are available

DEADLINE FOR APPLICATIONS: FRIDAY 16 JUNE

We wish to participate in the UK group and confirm that we accept the Terms and Conditions issued by The EIC and the organisers (available on request).

Signature: _____

Name (in caps): _____ Date: _____

The Exhibitor warrants that the person submitting the Application Form is fully authorised to enter into the Contract on behalf of the Exhibitor.

1. UK COMPANY DETAILS

UK Company: _____ Member/non-member: _____

UK Address: _____

Contact name: _____ Position: _____

Email: _____ Website: _____

Tel (switchboard): _____ Tel (direct line): _____

Products/services: _____

Note: if you intend to have sub-exhibitors, please provide similar details for each sub-exhibitor.

2. SPACE RESERVATION (Please note that the minimum stand size is 9sqm.)

We wish to apply for the following space and shell scheme _____ m²

Our preferred stand numbers (in order of preference) are: 1. _____ 2. _____ 3. _____

3. MANAGEMENT FEE

EIC member – £725 (ex VAT); EIC non-member – £975 (ex VAT). The management fee is payable forthwith in any event.

4. PAYMENT (1) Payment of the management fee is due with the application and is a precondition of a valid booking. (2) On receipt of your booking, EIC will invoice for the balance of charges. Payment is due within 30 days of invoice. All costs and fees below are excluding VAT. NB Outstanding payments will result in your space being released.

Space costs – £255 per sqm: _____

Facilities charge (including Shell Scheme) – £255 per sqm: _____

Management fee – £725/£975 (due with application) _____

Compulsory registration fee – £45 per exhibitor _____

Sub-exhibitors – £150 per sub-exhibitor _____

Corner fee – £200 per corner _____

Total: _____

I enclose a cheque/bankers draft made payable to

the Energy Industries Council for the sum of: _____

Note: Please contact EIC for account details if you wish to pay by bank transfer.

5. CREDIT CARD PAYMENT

If you wish to book by credit card, please supply details below. Upon transaction confirmation, EIC will send you a receipt.

Card number: _____ Card type: _____

Start date: _____ Expiry date: _____

Name on card: _____ Signature: _____

6. VAT

The management fee and all other charges will be inclusive of VAT when invoiced. A receipted invoice will be forwarded to you as acknowledgement of your payment.

7. TERMS AND CONDITIONS

EIC Terms and Conditions for Companies Participating in Exhibitions apply and have precedence in case of conflict. In addition this Application and the explanatory note issued by EIC and the organiser are deemed to be incorporated in and form part of this contract. The contract contains some limitations and exclusions of liability in favour of EIC, which are included so that we can keep the costs within reasonable bounds. The availability of the space and shell scheme applied for is not guaranteed. The contract will come into existence when (1) you and EIC have initially agreed the size of the space and shell scheme and (2) EIC has received payment of the Management Fee. Please note also that, in order to present a tidy appearance and give fair prominence to all exhibitors, (1) you may not embellish the identity panels of your stand by using unauthorised graphics etc, and no graphics outside or above the allocated stand space are permitted; and (2) EIC may, at its discretion, require you to reduce the volume or turn off your audio equipment.