Data protection policy

The Energy Industries Council ("EIC") takes its responsibilities regarding the General Data Protection Regulations very seriously. This document sets out EIC policy and the framework through which EIC will manage the processing of data in a compliant manner.

Core principles

The EIC will ensure that:

- Our actions are lawful, fair and transparent
- Our actions are expected by the data subject
- We store only enough data to do the task required
- The data is accurate
- We only keep data for as long as necessary
- We keep data securely
- We can demonstrate compliance with GDPR

Data subjects have the right to:

- Know what's going to be done with EIC data
- Receive a copy of their data upon request
- Have incorrect data corrected promptly
- Have data erased where there is no reason to keep it
- Restrict processing
- Data portability
- Object to data being processed
- Not be subject to automated processing

The EIC will, at no charge, respond to any written request within one month.

As a data controller, the EIC will:

- Be accountable and demonstrate compliance
- Adopt privacy by design
- Take care with using third party processors
- Keep records of processing
- Treat security seriously
- Tell the regulator if there is a breach, within 72 hours of discovery
- Tell data subjects about high risk breaches
- Carry out privacy impact risk assessments

Security

The EIC will implement appropriate technical and organisational measures to ensure a level of security appropriate to the risk. This includes:

- Encryption of data where appropriate
- Consideration of the ongoing confidentiality, integrity, availability and resilience of the systems we use
- Testing our procedures on an ongoing basis

Legal basis for processing personal data

- Consent (for example, for marketing and fundraising activities)
- Performance of a contract (for example, issuing membership benefits such as Energy Focus)
- Compliance with a legal obligation (for example, for VAT accounting)
- To protect the vital interests of a data subject
- Necessary for events and delegations worldwide
- Legitimate interests

Consent

Consent will be gained by asking for an unambiguous affirmative action for a specific and explicit activity. For example, opting in to the EIC e-newsletter.

- The EIC will explain this transparently at the point of data collection, separately from other terms and conditions
- The EIC will explain how to withdraw consent
- The EIC will keep a record of this process

The EIC will

An EIC member of staff will:

- Conduct internal audits
- Monitor compliance with GDPR
- Be the first point of contact for the ICO and data subjects