

Energy Industries Council Job Description

Job Title:	Energy Analyst – Oil & Gas	Business Location:	London
Job Grade:		Benefits Grade:	

Responsible to (Line):	Director, Market Intelligence	Responsible to (Function):	
Responsible for (Line):		Function: (If appropriate)	

Purpose / Role

The Energy Analysts role is to support the Director of Market Intelligence in the delivery of EICDataStream and other related Market Intelligence products, and to assist in the raising of the profile of the EIC.

Key aims and objectives

- To research and analyse project, industry and business-related intelligence relevant to the Global Oil & Gas Sector that will enhance the services provided to the member companies of the EIC.
- To establish and maintain strategic relationships with major energy companies (Operators/Developers/Contractors)

Prime responsibilities and duties

- Continually work towards acquiring a high-level understanding of the upstream, midstream and downstream oil and gas sectors and building knowledge of how each sector is decarbonising.
- Build and attain of the cross sector opportunities for the supply chain in key energy transition sectors, namely carbon capture, hydrogen and offshore wind.
- Ensure that all information added to EICDataStream is to the highest standards of quality, accuracy and is provided in a timely manner.
- Responsibility for EICDataStream EMEA oil and gas data and ensuring that regular QC checks of the information are undertaken. Inform the Director of Market Intelligence of any gaps in the data and assist in identifying ways of reducing these gaps.
- Approval of analyst updates in EICDataStream
- Support the Director of Market Intelligence and the internal events teams in delivering and developing the relevant oil and gas sector-based events.
- As directed, work closely with the Product Development team to test and deliver upgrades and enhancements to EICDataStream and other related Market Intelligence products.
- Establish and maintain strategic relationships with major energy companies including operators/developers and major EPCs and OEM suppliers.
- Establish good working relationships with Member companies.
- As required, attend EIC commercial and technical meetings and present where relevant.
- Present at relevant external energy related events that will raise the profile of the EIC
- Attend where appropriate and within the budget disciplines, relevant seminars, conferences and workshops.
- Provide resource and write Country and Insight Reports as directed.
- As directed support the Head of Consult to deliver future reports/strategies for members and non-members.

Allied occasional duties

- Support the Event & Sales Teams as required.
- Provide support for the delivery of EIC Inform as required.
- As directed, exercise other relevant duties that the department may require.

Key internal interfaces

- Director of Market Intelligence
- Energy Analysts
- Research Analysts
- Regional Analysts
- Head of Consult
- UK and International Events Team
- Membership and Marketing Team
- Other EIC staff

Key external interfaces

- EIC Members.
- Operators/Developers
- EPC Contractors
- DIT
- Non-Member companies.

Core competencies

- Excellent knowledge of the oil and gas industry.
- Good communication skills both verbal and written.
- Team worker as well as being highly self-motivated.
- Good planning and organising skills.
- Results oriented with a strong emphasis on high quality product delivery.

Issued (date):	Signed by Line Manager:	Functional concurrence: (if appropriate)	Signed by Employee: