

## AWARD SUBMISSION FORM

DEADLINE: FRIDAY 30 MAY 2014

**The EIC's Award for Supply Chain Excellence recognises an EIC member organisation that has demonstrated superiority within the energy supply chain**

<b>Organisation</b>	
<b>Name</b>	
<b>Job Title</b>	
<b>Telephone</b>	
<b>Email</b>	

The EIC would like to invite member companies to submit an entry for the EIC Award for Supply Chain Excellence 2014. Interested companies should complete the questions attached, detailing a new product, service, process or engineering solution that has demonstrated excellence in supply chain performance. On evaluating each Submission, the judging panel will pay particular attention to how the Entry has maximised customer satisfaction, for example, increased operating efficiencies, overcome challenges, minimised 'lost man hours'/increased safety or have entered new markets / sector.

### ENTRY GUIDELINES

1. "Entry" refers to the new product, service, process or engineering solution (etc) that this Submission is based upon.
2. Entries must address supply chain performance, processes and practices.
3. All Submissions should clearly demonstrate how client / customer satisfaction has been maximised.
4. All questions should be answered clearly, providing evidence where applicable.
5. Evidence/ testimonials to support your Submission are encouraged where available.
6. The product / service being detailed must be commercially available and not a demonstration model or prototype.
7. Information included within all Submissions about Entries can be used in the Award write up and in subsequent marketing material unless marked as confidential. Please make it clear in the entry if any data must not be made public.
8. Please adhere to the recommended word count of 250 words for each question. Your entry may be penalised for excessively exceeding the word count guideline.

### ALL SUBMISSIONS SHOULD:

1. Include an Award Submission Form.
2. Be clear yet detailed and provide enough evidence for the Judging Panel to accurately assess the Entry.
3. Be submitted electronically or in hard copy to the details below.
4. Receive confirmation of receipt within four working days of the EIC receiving the entry. If you do not receive such notification, please contact us on the details below.



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### 1. Please provide some details about your organisation.

*Note: These details will be considered by the Judges to fairly benchmark EIC member companies. Answers here should directly refer to the UK registered part of your Company that holds membership with the EIC (if unsure, please contact us).*

- a. Annual Turnover (£)
  
- b. Headcount

### 2. Does your Entry detail:

*Please tick*

- a. A new product/service or innovation
  
- b. Product enhancement
  
- c. Solution to a Client challenge
  
- d. Other (please detail)

### 3. Please provide a short synopsis of the product/service/ innovation etc. that this Submission relates to:



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**4. Please detail how the product/service/innovation (or other) reported within this Submission has been proven:**

**5. Please provide evidence of how your Entry has achieved one (or more) of the following:**  
Addressed an existing challenge | Entered a new sector/ geographical market | A solution to a foreseeable future challenge | Other (please detail)



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**6. Please detail and provide evidence to reflect how your Entry has assisted a Customer/ Client in at least one of the following:**

Reliability | Safety | Cost Efficiency | Operational improvements

**7. If applicable, please provide evidence of how your Entry has managed/ help to manage environmental/ social impact.**



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**8. To what extent has your Entry helped to develop your business? (eg. increased headcount, operational effectiveness, turnover). Please provide details.**

**9. How are you able to support your Entry with evidence if further information is required?**



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**ADDITIONAL DOCUMENTS**

Please list any additional documents supplied to support your Entry.

Please return to:  
Charmaine Atkinson | T: 01642 379975 | E: [charmaine.atkinson@the-eic.com](mailto:charmaine.atkinson@the-eic.com)

Full Terms & Conditions are available at [www.the-eic.com/award](http://www.the-eic.com/award)